

**CANADIAN PARENTS FOR FRENCH
(NEWFOUNDLAND/ LABRADOR) INC.**

Financial Statements

Year Ended March 31, 2021

(Unaudited)

CANADIAN PARENTS FOR FRENCH (NEWFOUNDLAND/ LABRADOR) INC.

Index to Financial Statements

Year Ended March 31, 2021

(Unaudited)

	Page
INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT	1
FINANCIAL STATEMENTS	
Statement of Revenues and Expenditures	2
Statement of Financial Position	3
Statement of Changes in Net Assets	4
Statement of Cash Flows	5
Notes to Financial Statements	6 - 8

INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the Members of Canadian Parents for French (Newfoundland/ Labrador) Inc.

We have reviewed the accompanying financial statements of Canadian Parents for French (Newfoundland/ Labrador) Inc. (the Organization) that comprise the statement of financial position as at March 31, 2021, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Canadian Parents for French (Newfoundland/ Labrador) Inc. as at March 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.



CHARTERED PROFESSIONAL ACCOUNTANTS

St. John's, Newfoundland and Labrador
October 20, 2021

CANADIAN PARENTS FOR FRENCH (NEWFOUNDLAND/ LABRADOR) INC.**Statement of Revenues and Expenditures****Year Ended March 31, 2021***(Unaudited)*

	2021	2020
REVENUES		
Canadian Heritage	\$ 164,052	\$ 164,052
Other revenues	14,794	12,622
	178,846	176,674
EXPENSES		
Salaries and wages	82,876	108,665
Operations	36,641	38,394
Programs	14,981	34,256
Travel	4,074	8,201
Honoraria	2,300	400
Publicity	1,975	4,775
Memberships	-	1,200
	142,847	195,891
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES FROM OPERATIONS	35,999	(19,217)
OTHER INCOME	2,044	12,096
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ 38,043	\$ (7,121)

CANADIAN PARENTS FOR FRENCH (NEWFOUNDLAND/ LABRADOR) INC.**Statement of Financial Position****March 31, 2021***(Unaudited)*

	2021	2020
ASSETS		
CURRENT		
Cash and deposits	\$ 65,436	\$ 34,556
Accounts receivable	2,044	-
Harmonized sales tax recoverable	11,786	8,480
Prepaid expenses	134	560
	79,400	43,596
CAPITAL ASSETS <i>(Note 3)</i>	6,261	5,768
	\$ 85,661	\$ 49,364
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 4,000	\$ 3,250
Wages payable	893	-
Employee deductions payable	52	3,441
	4,945	6,691
NET ASSETS	80,716	42,673
	\$ 85,661	\$ 49,364

ON BEHALF OF THE BOARD_____
President

See notes to financial statements

CANADIAN PARENTS FOR FRENCH (NEWFOUNDLAND/ LABRADOR) INC.**Statement of Changes in Net Assets****Year Ended March 31, 2021***(Unaudited)*

	2021	2020
NET ASSETS - BEGINNING OF YEAR	\$ 42,673	\$ 49,794
EXCESS OF REVENUES OVER EXPENSES	38,043	(7,121)
NET ASSETS - END OF YEAR	\$ 80,716	\$ 42,673

See notes to financial statements

CANADIAN PARENTS FOR FRENCH (NEWFOUNDLAND/ LABRADOR) INC.**Statement of Cash Flows****Year Ended March 31, 2021***(Unaudited)*

	2021	2020
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	\$ 38,043	\$ (7,121)
Item not affecting cash:		
Amortization of equipment	1,337	718
	39,380	(6,403)
Changes in non-cash working capital:		
Accounts receivable	(2,044)	-
Accounts payable	750	(7)
Prepaid expenses	426	(319)
Harmonized sales tax payable	(3,306)	(4,217)
Deposits	-	4,393
Wages payable	893	(3,166)
Employee deductions payable	(3,389)	1,863
	(6,670)	(1,453)
Cash flow from (used by) operating activities	32,710	(7,856)
INVESTING ACTIVITY		
Purchase of equipment	(1,830)	(5,790)
INCREASE (DECREASE) IN CASH FLOW	30,880	(13,646)
Cash - beginning of year	34,556	48,202
CASH - END OF YEAR	\$ 65,436	\$ 34,556
CASH CONSISTS OF:		
Cash and deposits	\$ 65,436	\$ 34,556

See notes to financial statements

CANADIAN PARENTS FOR FRENCH (NEWFOUNDLAND/ LABRADOR) INC.

Notes to Financial Statements

Year Ended March 31, 2021

(Unaudited)

1. PURPOSE OF THE ORGANIZATION

Canadian Parents for French, Newfoundland/ Labrador Inc. (CPFNL) is a not-for-profit organization incorporated provincially under the Corporations Act of Newfoundland and Labrador. Management has determined that they are exempt from the payment of income tax under Section 149(1) of the Income Tax Act.

CPFNL is part of a nationwide, research-informed, volunteer organization that furthers bilingualism by supporting and promoting opportunities for youth to learn and use French.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Cash equivalents

Highly liquid investments with maturities of one year or less at date of purchase are classified as cash equivalents.

Contributed services

The operations of the organization depend on both the contribution of time by volunteers and donated materials from various sources. The fair value of donated materials and services cannot be reasonably determined and are therefore not reflected in these financial statements.

Goods and Services Tax

Contributed materials and services are recoverable at 50% as a rebate. The unrecoverable portion is recorded as an expense with the rebate treated as a receivable.

Equipment

Equipment is stated at cost or deemed cost less accumulated amortization and is amortized over its estimated useful life on a declining balance basis at the following rates and methods:

Equipment	20%
-----------	-----

The organization regularly reviews its equipment to eliminate obsolete items. Government grants are treated as a reduction of equipment cost.

Equipment acquired during the year but not placed into use are not amortized until they are placed into use.

Revenue recognition

CPFNL follows the deferral method of accounting for contributions. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Restricted contributions are deferred and recognized as revenue when the related expenses are incurred.

(continues)

CANADIAN PARENTS FOR FRENCH (NEWFOUNDLAND/ LABRADOR) INC.

Notes to Financial Statements

Year Ended March 31, 2021

(Unaudited)

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Comparative figures

Certain amounts have been reclassified to conform to the current year's presentation.

Fair values

The organization has determined that the estimated fair value of the financial assets and liabilities do not differ considerably from their book value.

Contributed services

Volunteers contribute their services to assist CPFNL in carrying out its activities. Because of the difficulty of determining the fair value of contributed services, no recognition of the value of such services has been made in the financial statements.

Financial instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

Risk Management

The charity's policy for managing significant risks include comprehensive policies, procedures and oversight designed to reduce the risks identified to an appropriate threshold. The Board of Directors is provided with timely and relevant reports on management of significant risks. Significant financial risks managed by the charity includes liquidity risk.

3. EQUIPMENT

	Cost	Accumulated amortization	2021 Net book value	2020 Net book value
Equipment	\$ 8,393	\$ 2,132	\$ 6,261	\$ 5,768

CANADIAN PARENTS FOR FRENCH (NEWFOUNDLAND/ LABRADOR) INC.

Notes to Financial Statements

Year Ended March 31, 2021

(Unaudited)

4. BUSINESS OPERATING LINE

CPFNL has established a business operating line in the amount of \$10,000 with its financial institution, the Royal Bank of Canada. The unsecured operating line is contingent on the continuation of the current contribution agreement between CPFNL and the Department of Canadian Heritage. The operating line has an interest rate of 5.45%, with no outstanding balance at yearend.

5. ECONOMIC DEPENDANCE

CPFNL is economically dependant on the funding received from the Department of Canadian Heritage. Without this funding, the ability of CPFNL to operate in its current capacity is questionable.

6. COVID-19

In March of 2020, the COVID-19 outbreak was declared a pandemic by the World Health Organization and has has a significant market, financial and social impact.

At the time of approval of these financial statements the Charity has instituted procedures and protocols, in accordance with public health guidelines, to mitigate health risks in relation to the pandemic.

Financial statements are required to be adjusted for events occurring between the date of the financial statements and the date of our report which provides additional evidence relating to conditions at year end. Management has assessed related financial impacts at this time and determined there to be no current year financial effect.

CANADIAN PARENTS FOR FRENCH (NEWFOUNDLAND/ LABRADOR) INC.

P. O. Box 8601, Station A
St. John's, Newfoundland
A1B 3P2

October 20, 2021

Confidential

Pinsent Bartlett, Chartered Professional Accountants
Suite 209, 21 Pippy Place
P.O. Box 8411
St. John's Newfoundland and Labrador A1B 3N7

Attention: Morris Pinsent, CPA, CGA

Dear Sir:

This representation letter is provided in connection with your review of the financial statements of Canadian Parents for French (Newfoundland/ Labrador) Inc. for the year ended March 31, 2021, for the purpose of expressing a conclusion that, based on your review, nothing has come to your attention that causes you to believe that the financial statements of Canadian Parents for French (Newfoundland/ Labrador) Inc. do not present fairly, in all material respects, the financial position of Canadian Parents for French (Newfoundland/ Labrador) Inc. as at March 31, 2021, and the results of its operations and its cash flows for the year ended March 31, 2021 in accordance with Canadian accounting standards for not-for-profit organizations.

Certain representations in this letter are described as being limited to matters that are material. Misstatements (including omissions) are considered to be material if they, individually or in the aggregate, could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

In making the representations outlined below, we took the time necessary to appropriately inform ourselves on the subject matter through inquiries of organization personnel with relevant knowledge and experience, and, where appropriate, by inspecting supporting documentation.

We confirm, to the best of our knowledge and belief, the following representations made to you during your review:

Financial Statements

- We have fulfilled our responsibilities, as set out in the terms of the review engagement dated August 31, 2021 for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations.
- We reviewed, approved and recorded all of your proposed adjustments (except for uncorrected misstatements, which are addressed in the next bullet point) to our accounting records. This includes journal entries, changes to account coding, classification of certain transactions and preparation of, or changes to, certain accounting records.
- The effects of uncorrected misstatement are immaterial, individually and in aggregate, to the financial statements as a whole. A list of the uncorrected misstatements, including the reasons why they were not corrected, is attached to this representation letter.
- Management or other appropriate persons (such as those charged with governance) have accepted responsibility for the financial statements, including the related notes.

Information Provided

- We have provided you with:
 - Access to all information of which we are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation and other matters;
 - Additional information that you have requested from us for the purpose of the review; and
 - Unrestricted access to persons within the organization from whom you determined it necessary to obtain evidence.

Information Provided *(continued)*

- All transactions have been recorded in the accounting records and are reflected in the financial statements.
- We have disclosed to you:
 - The identity of the organization's related parties and all the related-party relationships and transactions of which we are aware;
 - Significant facts relating to any fraud or suspected fraud known to us that may have affected the organization;
 - Known actual or possible non-compliance with laws and regulations for which the effects of non-compliance impact the financial statements of Canadian Parents for French (Newfoundland/ Labrador) Inc.;
 - All information relevant to use of the going concern assumption in the financial statements;
 - All events occurring subsequent to the date of the financial statements that may require adjustment or disclosure;
 - Material commitments, contractual obligations or contingencies that have affected or may affect the organization's financial statements, including disclosures; and
 - Material non-monetary transactions or transactions for no consideration undertaken by the organization in the financial reporting period under consideration.

Other Representations

- ***Fair values of financial instruments***

The significant assumptions used in arriving at the fair values of financial instruments, as measured and disclosed in the financial statements, are reasonable and appropriate in the circumstances.

- ***Material transactions***

There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements.

- ***Future plans***

We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities reflected in the financial statements.

- ***Related-party transactions***

All related-party transactions have been appropriately measured and disclosed in the financial statements.

- ***Estimates***

The nature of all material measurement uncertainties has been appropriately disclosed in the financial statements, including all estimates where it is reasonably possible that the estimate will change in the near term and the effect of the change could be material to the financial statements.

- ***Claims***

We have informed you of all outstanding and possible claims, whether or not they have been discussed with legal counsel.

- ***Liabilities and contingencies***

All liabilities and contingencies, including those associated with guarantees, whether written or oral, have been disclosed to you and are appropriately reflected in the financial statements.

- ***Ownership***

The organization has satisfactory title to all assets, and there are no liens or encumbrances on the organization's assets.

- ***Compliance***

We have disclosed to you, and the organization has complied with, all aspects of contractual agreements that could have a material effect on the financial statements in the event of non-compliance, including all covenants, conditions or other requirements of all outstanding debt.

Additional Representations

Further, we confirm, to the best of our knowledge and belief, the following representations made by us to you during your review of these financial statements:

Additional Representations *(continued)*

1. We have reviewed, approved and recorded all of the following:
 - a) Adjusting journal entries you prepared or changed;
 - b) Account codes you determined or changed;
 - c) Transactions you classified; and
 - d) Accounting records you prepared or changed.
2. We have disclosed to you all significant customers and/or suppliers of the organization who individually represent a significant volume of transactions with our organization. We are of the opinion that the volume of transactions (e.g., sales, services, purchases, borrowing and lending) done by the organization with any one party is not of sufficient magnitude that discontinuance would have a material negative effect on the ongoing operations of the organization.
3. Provision has been made for any material loss to be sustained in the fulfillment of, or from an inability to fulfill, any sales commitments.
4. Receivables recorded in the financial statements represent valid claims against debtors for sales or other charges arising on or before the balance sheet date and have been appropriately reduced to their estimated net realizable value.
5. There were no inventories on consignment, bill-and-hold, or other arrangements, either owned by us or by our suppliers. Provision, when material, has been made (i) to reduce excess or obsolete inventories to their estimated net realizable value and (ii) for any loss to be sustained as a result of purchase commitments for inventory quantities in excess of normal requirements or at prices in excess of the prevailing market prices.
6. There are no material unrecorded assets or contingent assets (such as claims relating to patent infringements or unfulfilled contracts whose value depends on satisfying conditions regarded as uncertain), that have not been disclosed to you.
7. We have disclosed to you all significant estimates and fair value measurements. We are of the opinion that:
 - a) The measurement methods used are permitted under Canadian accounting standards for not-for-profit organizations and appropriate in the circumstances;
 - b) The underlying assumptions are reasonable and reflect management's best estimates considering existing market information;
 - c) The method of valuation has been applied consistently;
 - d) The assumptions are consistent with management's intended courses of action; and
 - e) Financial statement disclosures are in accordance with Canadian accounting standards for not-for-profit organizations.
8. We have obtained all consents that are required under applicable privacy legislation for the collection, use, and disclosure to you of personal information.
9. We hereby acknowledge that Pinsent Bartlett, Chartered Professional Accountants have made us aware of your legal obligations under the Proceeds of Crime (Money Laundering) and Terrorist Financing Act. We hereby acknowledge that we are aware of potential conflict of interest that may arise as a result of your legal obligations under this Act and authorize Pinsent Bartlett, Chartered Professional Accountants to release and disclose information about Canadian Parents for French (Newfoundland/ Labrador) Inc. as required by statute.

Acknowledged and agreed on behalf of Canadian Parents for French (Newfoundland/ Labrador) Inc. by:

Mr. Laun Shoemaker, President

October 20, 2021

Date signed

August 31, 2021

Confidential

Canadian Parents for French (Newfoundland/ Labrador) Inc.
P. O. Box 8601, Station A
St. John's Newfoundland A1B 3P2

Attention: Mr. Laun Shoemaker, President

Dear Laun:

The Objective and Scope of the Review

You have requested that we review the general purpose financial statements of Canadian Parents for French (Newfoundland/ Labrador) Inc., which comprise the statement of financial position as at March 31, 2021, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information. We are pleased to confirm our acceptance and our understanding of this review engagement by means of this letter (the "Engagement").

Our review will be conducted with the objective of expressing our conclusion on the financial statements. Our conclusion, if unmodified, will be in the form of "Based on our review, nothing has come to our attention that causes us to believe that these financial statements do not present fairly, in all material respects, the financial position of Canadian Parents for French (Newfoundland/ Labrador) Inc. as at March 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO)".

Our Responsibilities

We will conduct our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. We will perform procedures, primarily consisting of making inquiries of management and others within the entity (as appropriate) and applying analytical procedures, and evaluate the evidence obtained. We will also perform additional procedures if we become aware of matters that cause us to believe the financial statements as a whole may be materially misstated. These procedures are performed to enable us to express our conclusion on the financial statements in accordance with Canadian generally accepted standards for review engagements. The procedures selected will depend on what we consider necessary in applying our professional judgment, based on our understanding of Canadian Parents for French (Newfoundland/ Labrador) Inc. and its environment, and our understanding of ASNPO and its application in the industry context.

A review is not an audit of the financial statements, therefore:

- a. There is a commensurate higher risk than there would be in an audit that any material misstatements that exist in the financial statements reviewed may not be revealed by the review, even though the review is properly performed in accordance with Canadian generally accepted standards for review engagements.
- b. In expressing our conclusion from the review of the financial statements, our report on the financial statements will expressly disclaim any audit opinion of the financial statements.

Reporting

Unless unanticipated difficulties are encountered, our report will be substantially in the following form contained in Appendix A to this letter.

If we determine that a modification to our conclusion on the financial statements is necessary, we will discuss the reasons with you in advance.

Management's Responsibilities

Our review will be conducted on the basis that management and, where appropriate, those charged with governance acknowledge and understand that they have responsibility:

- a. For the preparation and fair presentation of the financial statements in accordance with ASNPO;
- b. For the design and implementation of such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error; and
- c. To provide us with timely:
 - i. Access to all the information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation and other matters;
 - ii. Information about all known or suspected fraud, any allegations of fraud or suspected fraud and any known or probable instances of non-compliance with legislative or regulatory requirements;
 - iii. Additional information that we may request from management for the purpose of review; and
 - A. Copies of all minutes of meetings of shareholders, directors and committees of directors;
 - B. Information relating to any known or probable instances of non-compliance with legislative or regulatory requirements, including financial reporting requirements;
 - C. Information relating to any illegal or possibly illegal acts, and all facts related thereto;
 - D. A listing of all related parties and related-party transactions and information pertaining to the measurement and disclosure of transactions with those related parties;
 - E. An assessment of the reasonableness of significant assumptions underlying fair value measurements and disclosures in the financial statements;
 - F. Any plans or intentions that may affect the carrying value or classification of assets or liabilities;
 - G. An assessment of all areas of measurement uncertainty known to management that are required to be disclosed in accordance with *MEASUREMENT UNCERTAINTY, Section 1508* of the CPA Canada Handbook - Accounting, Part II;
 - H. Information relating to claims and possible claims, whether or not they have been discussed with Canadian Parents for French (Newfoundland/ Labrador) Inc.'s legal counsel;
 - I. Information relating to other liabilities and contingent gains or losses, including those associated with guarantees, whether written or oral, under which Canadian Parents for French (Newfoundland/ Labrador) Inc. is contingently liable;
 - J. Information on whether Canadian Parents for French (Newfoundland/ Labrador) Inc. has satisfactory title to assets, whether liens or encumbrances on assets exist, and whether assets are pledged as collateral;
 - K. Information relating to compliance with aspects of contractual agreements that may affect the financial statements; and
 - L. Information concerning subsequent events.
 - iv. Unrestricted access to persons within Canadian Parents for French (Newfoundland/ Labrador) Inc. from whom we determine it necessary to obtain evidence.

As part of our review, we will request from management *[and, where appropriate, those charged with governance]* written confirmation concerning representations made to us in connection with the review.

We will communicate any misstatements identified during the Engagement other than those that are clearly trivial. We will request that management correct all the misstatements communicated.

Confidentiality

One of the underlying principles of the profession is a duty of confidentiality with respect to client affairs. Each practitioner must preserve the secrecy of all confidential information that becomes known during the practice of the profession. Accordingly, we will not provide any third party with confidential information concerning the affairs of Canadian Parents for French (Newfoundland/ Labrador) Inc. unless:

- a. We have been specifically authorized with prior consent;
- b. We have been ordered or expressly required by law or by the Newfoundland and Labrador *Code of Professional Conduct/Code of Ethics*; or
- c. The information requested is (or enters into) public domain.

Communications

In performing our services, we will send messages and documents electronically. As such communications can be intercepted, misdirected, infected by a virus or otherwise used or communicated by an unintended third party, we cannot guarantee or warrant that communications from us will be properly delivered only to the addressee. Therefore, we specifically disclaim, and you release us from any liability or responsibility whatsoever for interception or unintentional disclosure of communications transmitted by us in connection with the performance of this Engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from such communications, including any that are consequential, incidental, direct, indirect, punitive, exemplary or special damages (such as loss of data, revenues, or anticipated profits).

If you do not consent to our use of electronic communications, please notify us in writing.

Use of Information

It is acknowledged that we will have access to all information about identified individuals ("personal information") in your custody that we require to complete our Engagement. Our services are provided on the basis that:

- a. You represent to us that management has obtained any required consents for our collection, use, disclosure, storage, transfer and process of personal information required under applicable privacy legislation and professional regulation; and
- b. We will hold all personal information in compliance with our Privacy Statement.

Use and Distribution of Our Report

The examination of the financial statements and the issuance of our review engagement report are solely for the use of Canadian Parents for French (Newfoundland/ Labrador) Inc. and those to whom our report is specifically addressed by us. We make no representations or warranties of any kind to any third party in respect of these financial statements or our review engagement report, and we accept no responsibility for their use by any third party or any liability to anyone other than Canadian Parents for French (Newfoundland/ Labrador) Inc..

For greater clarity, our review will not be planned or conducted for any third party or for any specific transaction. Accordingly, items of possible interest to a third party may not be addressed and matters may exist that would be assessed differently by a third party, including, without limitation, in connection with a specific transaction. Our review engagement report should not be circulated (beyond Canadian Parents for French (Newfoundland/ Labrador) Inc.) or relied upon by any third party for any purpose, without our prior written consent.

You agree that our name may be used only with our prior written consent and that any information to which we have attached a communication be issued with that communication, unless otherwise agreed to by us in writing.

Reproduction of Review Engagement Report

If reproduction or publication of our review engagement report (or reference to our report) is planned in an annual report or other document, including electronic filings or posting of the report on a website, a copy of the entire document should be submitted to us in sufficient time for our review and approval in writing before the publication or posting process begins.

Management is responsible for the accurate reproduction of the financial statements, the review engagement report and other related information contained in an annual report or other public document (electronic or paper-based). This includes any incorporation by reference to either full or summarized financial statements that we have reviewed.

We are not required to read the information contained in your website or to consider the consistency of other information in the electronic site with the original document.

Ownership

The working papers, files, other materials, reports and work created, developed or performed by us during the course of the Engagement are the property of our firm, constitute our confidential information and will be retained by us in accordance with our firm's policies and procedures.

During the course of our work, we may provide, for your own use, certain software, spreadsheets and other intellectual property to assist with the provision of our services. Such software, spreadsheets and other intellectual property must not be copied, distributed or used for any other purpose. We also do not provide any warranties in relation to these items and will not be liable for any lost or corrupted data or other damage or loss suffered or incurred by you in connection with your use of them.

We retain the copyright and all intellectual property rights in any original materials provided to you.

File Inspections

In accordance with professional regulations (and by our firm's policy), our client files may periodically be reviewed by practice inspectors and by other engagement file reviewers to ensure that we are adhering to professional and firm standards. File reviewers are required to maintain confidentiality of client information.

Accounting Advice

Except as outlined in this letter, this Engagement does not contemplate the provision of specific accounting advice or opinions or the issuance of a written report on the application of accounting standards to specific transactions and to the facts and circumstances of the entity. Such services, if requested, would be provided under a separate engagement letter.

Other Services

In addition to the review services referred to above, we will, as allowed by the Newfoundland and Labrador *Code of Professional Conduct /Code of Ethics*, prepare your charity returns as agreed upon. Unless expressly agreed in a separate engagement letter, we will have no involvement with or responsibility for the preparation or filing of HST returns or any other (including foreign) tax returns, source deductions, information returns, slips, elections, designations, certificates or reports. Management will, on a timely basis, provide the information necessary to complete these federal and provincial income tax returns and will review and file them with the appropriate authorities on a timely basis.

Governing Legislation

This engagement letter is subject to, and governed by, the laws of the Province of Newfoundland and Labrador. The Province of Newfoundland and Labrador will have exclusive jurisdiction in relation to any claim, dispute or difference concerning this engagement letter and any matter arising from it. Each party irrevocably waives any right it may have to object to any action being brought in those courts to claim that the action has been brought in an inappropriate forum or to claim that those courts do not have jurisdiction.

Indemnity

Canadian Parents for French (Newfoundland/ Labrador) Inc. hereby agrees to indemnify, defend (by counsel retained and instructed by us) and hold harmless our firm (and its partners, agents and employees) from and against any and all losses, costs (including solicitors' fees), damages, expenses, claims, demands and liabilities arising out of (or in consequence of):

- a. The breach by Canadian Parents for French (Newfoundland/ Labrador) Inc., or its directors, officers, agents or employees, of any of the covenants or obligations of Canadian Parents for French (Newfoundland/ Labrador) Inc. herein, including, without restricting the generality of the foregoing, the misuse of, or the unauthorized dissemination of, our engagement report or the financial statements in reference to which the engagement report is issued, or any other work product made available to you by our firm.
- b. A misrepresentation by a member of your management or board of directors.

Time Frames

We will use all reasonable efforts to complete the Engagement as described in this letter within the agreed upon time frames.

However, we shall not be liable for failures or delays in performance that arise from causes beyond our reasonable control, including any delays in the performance by Canadian Parents for French (Newfoundland/ Labrador) Inc. of its obligations.

Fees at Regular Billing Rate

Our professional fees will be based on our regular billing rates, plus direct out-of-pocket expenses and applicable HST, and are due when rendered. Fees for any additional services will be established separately.

Billing

Our fees and costs will be billed monthly and are payable upon receipt. Invoices unpaid 30 days past the billing date may be deemed delinquent and are subject to an interest charge of 1.50% per month or 18.00% (APR) per annum. We reserve the right to suspend our services or to withdraw from this Engagement in the event that any of our invoices are deemed delinquent. In the event that any collection action is required to collect unpaid balances due to us, you agree to reimburse us for our costs of collection, including lawyers' fees.

Costs of Responding to Government or Legal Processes

In the event we are required to respond to a subpoena, court order, government agency or other legal process for the production of documents and/or testimony relative to information we obtained and/or prepared during the course of this Engagement, you agree to compensate us at our normal hourly rates for the time we expend in connection with such response and to reimburse us for all of our out-of-pocket costs (including applicable HST) incurred.

Termination

Management acknowledges and understands that failure to fulfill its obligations as set out in this engagement letter will result, upon written notice, in the termination of the Engagement.

Either party may terminate this agreement for any reason upon providing written notice to the other party not less than 30 calendar days before the effective date of termination. If early termination takes place, Canadian Parents for French (Newfoundland/ Labrador) Inc. shall be responsible for all time and expenses incurred up to the termination date.

If we are unable to complete the Engagement or are unable to come to a conclusion on the financial statements, we may withdraw from the Engagement before issuing a review engagement report, or we may issue a denial of assurance on the financial statements. If this occurs, we will communicate the reasons and provide details.

Survival of Terms

This engagement letter will continue in force for subsequent reviews unless terminated by either party by written notice prior to the commencement of the subsequent review.

HST Services

It should be noted that our review work in the area of HST and other commodity taxes is limited to that appropriate to form a conclusion regarding the financial statements. Accordingly, the review process may not detect situations where you are incorrectly collecting HST or incorrectly claiming input tax credits. As you are aware, failure to properly account for the HST could result in you or your organization becoming liable for tax, interest or penalties. These situations may also arise for provincial sales tax, custom duties, and excise taxes.

Conclusion

This engagement letter includes the relevant terms that will govern the Engagement for which it has been prepared. The terms of this letter supersede any prior oral or written representations or commitments by or between the parties. Any material changes or additions to the terms set forth in this letter will only become effective if evidenced by a written amendment to this letter, signed by all of the parties.

If you have any questions about the contents of this letter, please raise them with us. Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements of our review of the financial statements, including our respective responsibilities. We appreciate the opportunity of continuing to be of service to your organization.

Yours truly,



Stephen Pinsent, BBA, CPA

PINSENT BARTLETT, CHARTERED PROFESSIONAL ACCOUNTANTS

Acknowledged and agreed to on behalf of Canadian Parents for French (Newfoundland/ Labrador) Inc. by:

Date signed

Appendix A - Expected Form of Report

To the Members of Canadian Parents for French (Newfoundland/ Labrador) Inc.

We have reviewed the accompanying financial statements of Canadian Parents for French (Newfoundland/ Labrador) Inc. (the Organization) that comprise the statement of financial position as at March 31, 2021, and the statements of revenues and expenditures, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations (ASNPO), and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of Canadian Parents for French (Newfoundland/ Labrador) Inc. as at March 31, 2021, and the results of its operations and its cash flows for the year then ended in accordance with ASNPO.